



PALM BEACH COUNTY HOUSING AUTHORITY

RFQ ADDENDUM #3 Solicitation No. RFQ: FY2018-INS-002

DATE: December 6, 2018

TO: All Prospective Responders

REF: Insurance Broker of Record - RFQ: FY2018-INS-002

The following additions and/or modifications to the Request for Qualifications (RFQ) posted to PBCHA website, on November 12, 2018 will be in and become part of the Insurance Broker of Record (RFQ: FY2018-INS-002). Proposers are therefore instructed to take this addendum into consideration when preparing and submitting Statements.

RFQ Bid Package – Page 4: Timeline, “Proposal Due Date” is amended to read as follows:

Date Issued	November 12, 2018
Pre-Submission Conference	November 16, 2018 at 10:00 a.m.
Last Date for Questions	November 19, 2018
Proposal Due Date	December 18, 2018 at 4:00 p.m.
Notice of Award	January 7, 2019
Anticipated Approval by the Board	January 21, 2019

Sincerely,

LaQuavial Pace
Contracts and Procurement Manager

Please complete the attached acknowledgment form and include it in your proposal package.

ACKNOWLEDGED:

For: _____
(Company Name)

By: _____

Date: _____

ADDENDUM #3
RFQ No.: FY2018-INS-002 Insurance Broker of Record